

# ESRI Australia's Scheduled Training // Registration Form

ESRI Australia's Training Solutions; supporting your location intelligence needs through flexible and valuable training options.

To secure your place at an ESRI Australia training course, please complete this form, including full payment details and return it to ESRI Australia, using the provided contact details.

Once four or more registrations are received for your nominated course, confirmation of your course will be sent to you.

*Classes fill quickly, so enrol early!*

## Course Details

Course Name: .....

Course Date: .....

State: .....

Total Price (GST inclusive): \$ .....

## Participant Details (name to be printed on the certificate)

Name: .....

Organisation: .....

Position: .....

Department: .....

Address: .....

Suburb: .....

State: .....

Postcode: .....

Work Telephone: (     ) .....

Fax: (     ) .....

Mobile: .....

Email: .....

Please subscribe me to:  The Training Bulletin / General Training Information (electronic)

## Emergency Contact Details

Emergency Contact Name: .....

Emergency Telephone: (     ) .....

## Method of Payment - Payment must be received before this order will be processed

**Cheque No:** .....

Please see below for ESRI Australia's postal address

**Please Debit my Credit Card**

MasterCard

VISA

Card Number:   

Card Holder: .....

Signature: .....

Exp Date:     / .....

Transaction Limit: \$ .....

**EFT Payment Details**

Remittance emailed to [finance@esriaustralia.com.au](mailto:finance@esriaustralia.com.au)

Bank Name: National Australia Bank

Bank Address: 308-322 Queen Street Brisbane

Account Name: ESRI Australia Pty Ltd

BSB: 084-004

Account: 538 698 973

## Invoice Details (must be filled out)

Purchase Order No: .....

Name: .....

Position: .....

Postal Address: .....

Suburb: .....

State: .....

Postcode: .....

Phone: (     ) .....

Fax: (     ) .....

Email: .....

**Your training registration will not be processed unless you have agreed to the ESRI Australia Training Terms and Conditions. Agreement is provided by signing in the space provided below.**

I hereby acknowledge and confirm my/the nominated attendee's acceptance of the ESRI Australia Terms and Conditions of training course participation, as outlined on the reverse side of this form. I/the nominated attendee also acknowledge that the published training course prerequisites have been fully understood and met by the attending participant.

Signature: .....

Date:     /     / .....

Please send your registration form and payment to ESRI Australia Pty Ltd.

[www.esriaustralia.com.au/training](http://www.esriaustralia.com.au/training)

Freecall 1800 447 111 // [training@esriaustralia.com.au](mailto:training@esriaustralia.com.au) // Fax 07 3211 1310

## Postal Address:

**ESRI Australia Pty Ltd**

Level 3, 111 Elizabeth Street

Brisbane QLD 4000

PO Box 15459,

Brisbane City East QLD 4002

## Fax:

07 3211 1310



**ESRI Australia**

Putting knowledge into place®

## Terms and Conditions of Training Course Participation

1. A completed registration form with preferred payment method indicated\* must be received seven days prior to the first day of class.
2. If you are unable to attend a course, a substitute participant may attend in your place at no extra charge. Please provide written notification prior to or no later than on the start date of the course.
3. If you reschedule or cancel your confirmed attendance on an ESRI Australia scheduled training course (in writing) at least ten or more working days prior to your original booking, no penalties will apply.
4. If you reschedule or cancel your confirmed attendance on an ESRI Australia scheduled training course (in writing) less than ten working days prior to your original booking, a processing fee of \$110 (incl GST) will apply, except within 48 hours or 2 working days of the course start date when full payment will be charged.
5. Participants who do not cancel and fail to attend the training course will still be responsible for full payment.
6. While all efforts are made to ensure training courses go ahead as scheduled, ESRI Australia reserves the right to cancel or reschedule training courses.
7. ESRI Australia is not responsible for non-refundable travel arrangement losses resulting from training course rescheduling or cancellation.
8. All prices and training courses are subject to change without notice.
9. To be eligible to receive the student discount, you must be a full time student. Photocopied fulltime student ID is required with registration form.
10. Cliftons training facilities charge for Internet downloads; therefore any download charges accrued during a training course are the sole responsibility of the student and will not be covered by ESRI Australia.
11. It is the participant's responsibility to ensure course prerequisites have been met before attending the course.

\* The book and pay for training courses online option is currently only available for clients under current maintenance

ESRI Australia reserves the right to modify terms and conditions.